

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, MAY 10, 2021 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Amber Rodas

COUNCIL ABSENT: Council Member Nancy Reisdorfer

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: John Noyes

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$10,944.53 additional bills register

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Gillund to adopt the agenda as amended with the addition as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Koppien motioned, seconded by Rodas to approve the April 12, 2021 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – 3/3/21 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – No Fault Sewer Coverage; (5e) – 2022 Drinking Water Fund PPL; (5f) – Hwy 68 Project; (5g) – Pool Resurface; (5h) - Recycling

ITEM 6: EXPENSES & DISBURSEMENTS

Koppien motioned, seconded by Gillund to approve the payment of \$149,817.65 (as listed on the check register summary), to approve the payment of \$27,922.53 (as listed on the payroll check register) and to approve the payment of \$10,944.53 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: MAPLE PLACE DEVELOPMENT

John Noyes spoke with the Council about a potential housing development on lots in the Kesteloot Addition. Mr. Noyes is exploring costs to build 6-8 smaller homes and asked the Council what would be required of him as the developer. The Council reviewed an email from the City Engineer, Trent Bruce covering projected infrastructure costs for a potential Maple Place development. Mr. Bruce confirmed that the developer would be responsible for these costs. If the City installs the water and sewer infrastructure the cost will be levied as special assessments on each lot.

ITEM 9: BOND REFUNDING

Administrator Teigland reviewed a savings report related to refunding the City’s current bonds. The report identified preliminary savings of \$137,538. The Council also reviewed the Minnesota Rural Water Association Loan Application Form as part of the refunding process. Koppien motioned, seconded by Rodas to move forward with the application process and bond refunding. MOTION PASSED UNANIMOUSLY

ITEM 10: PUBLIC WORKS

The Council reviewed a couple requests from the Public Works staff and Police department to consider restricting semitruck traffic on Market Street and garbage/recycling trucks from driving through alleyways in order to prevent damage to the road surfaces. Koppien motioned, seconded by Rodas to table the issue for an upcoming meeting when additional information can be considered prior to making a decision. MOTION PASSED UNANIMOUSLY

ITEM 11: MUNICIPAL POOL

Koppien motioned, seconded by Rodas to hire Madison Scholten as the Pool Assistant Manager and Dokoda Hennen as a lifeguard. MOTION PASSED UNANIMOUSLY

ITEM 12: ZONING PERMITS

Rodas motioned, seconded by Gillund to approve the following zoning permit: Minnehan, Brad – 205 S Jefferson Street – 32’ x 36’ x 12’ garage. MOTION PASSED UNANIMOUSLY.

ITEM 13: CITY CLERK

Rodas motioned, seconded by Koppien to close the meeting at 7:35 p.m. to conduct a strategy session in preparation for job negotiations with one or more Clerk Employee candidates. MOTION PASSED UNANIMOUSLY. Rodas motioned, seconded by Koppien to re-open the meeting at 7:48 p.m. MOTION PASSED UNANIMOUSLY. Rodas motioned, seconded by Gillund to offer the clerk position to Christine Hansen, starting at a grade 4, step 1 on the wage step scale with 40 hours of accrued vacation. MOTION PASSED UNANIMOUSLY

ITEM 20: ADJOURNMENT

Koppien motioned, seconded by Gillund, to adjourn the meeting at 7:55 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for June 14, 2021 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor